

# NATIONAL JUDICIAL ACADEMY, INDIA

**VIJAY CHANDRA**

(Distt. & Sessions Judge)  
Registrar (Administration)

Ref. : NJA/Admn./Rect. 2022/ 2728

Dated: 14<sup>th</sup> November, 2022

The Registrar General,  
High Court of Madhya Pradesh  
Jabalpur - 482 002 (M.P.)

Sir,

**Sub :- Recruitment of Academic (a Research Fellow) & Administrative Staff  
(a Jr. Steno cum DEO) in NJA**

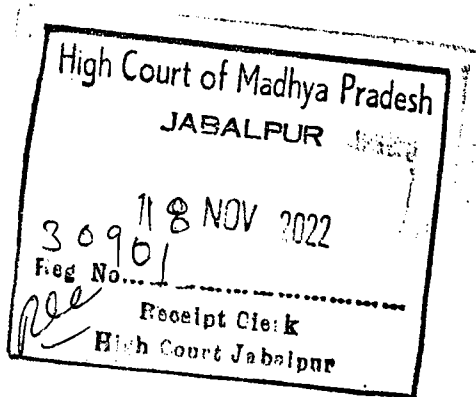
As there is urgent need of filling up the vacancies of one Research Fellow and one Jr. Steno cum DEO position, for which a selection process has been started at the Academy. NJA has uploaded a detailed employment notice on its website [www.nja.gov.in](http://www.nja.gov.in) and has advertised it in different newspapers.

It is, requested, that names of eligible and willing candidates may be sent to NJA in the enclosed format latest by 24<sup>th</sup> December, 2022. The annual confidential reports for the last five years along with details of pending departmental/vigilance enquiry, if any, may also be forwarded along with the application.

Thanking you,

(Vijay Chandra)

Encl : (i) Recruitment Notification  
(ii) Application format





# NATIONAL JUDICIAL ACADEMY

Bhadbhada Road, P.O. Suraj Nagar, Bhopal – 462 044 (M.P.)

Website -- [www.nja.gov.in](http://www.nja.gov.in) , EPABX - 0755 – 2432500

NJA/Adm./Rect/2022/02

Dated – 07.11.2022

## EMPLOYMENT NOTICE

The National Judicial Academy invites applications to fill up position as follow :

<u>S.N.</u>	<u>NAME OF POST</u>	<u>Pay Scale (in Rs.)</u>	<u>No. of Vacancies</u>	<u>Qualifications and Experience.</u>
1	Research Fellow	Rs. 56,100 – 1,77,500/-	01	LLM with 5 years' experience in teaching, and/or experience in research at the Judicial Academy/ National Level Institution/ University OR A Judicial Officer having completed 5 years of service as Judicial Officer.
2	Jr. Steno cum Data Entry Operator	Rs.35,400 – 1,12,400	01	Graduate with good command over English shorthand and computer. Minimum three years experience of the work.

Applications, complete in all respect, should be received by NJA (in person/by post/ by courier) in a sealed cover addressed to "The Registrar (Administration), National Judicial Academy, Bhadbhada Road, Suraj Nagar P.O., Bhopal – 462044" latest by 24.12.2022. Application form and other terms and conditions are available in Academy website [www.nja.gov.in](http://www.nja.gov.in).

REGISTRAR (ADMINISTRATION)

**NATIONAL JUDICIAL ACADEMY**

P.O. Surajnagar, Bhadbhada Road,

Bhopal (M.P.) - 462 044.

☎ 0755 - 2432500

**Application Format**

Paste Self  
Attested Recent  
Passport Size  
Photograph

- 1) Post applied for (in Capital Letters) : \_\_\_\_\_
- 2) Name (in Capital Letters) : \_\_\_\_\_
- 3) Father's Name /Husband's Name/ : \_\_\_\_\_
- 4) Mother's Name : \_\_\_\_\_
- 5) Gender : \_\_\_\_\_
- 6) Date of Birth (in figure) : \_\_\_\_\_  
(In words) : \_\_\_\_\_
- 7) Mailing Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 8) Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 9) Phone No. with Area Code : \_\_\_\_\_
- 10) Mobile Number : \_\_\_\_\_
- 11) Email ID : \_\_\_\_\_
- 12) Marital Status : \_\_\_\_\_
- 13) Religion : \_\_\_\_\_
- 14) Nationality : \_\_\_\_\_
- 15) Category (General / OBC /SC / ST) : \_\_\_\_\_
- 16) Physically Challenged, if any : \_\_\_\_\_  
\_\_\_\_\_

Contd.....2

17) a) Nature of employment applied for :  Contract  Deputation  
 \*put tick mark in appropriate box  
 Re-employment

b) Substantive pay scale  
 (In case of Deputation).

18) Educational Qualification :

Name of Examination Passed	University / Board	Year of Passing	Duration of Course	Subjects / Area of Specialization	Division / % of Marks

19) Experience :

Name of the Organisation and Type of Organisation (Govt. / Semi Govt. / PSU / Autonomous / Private)	Designation	Period		Scale of Pay / Gross Salary	Nature of Job
		From	To		

20) Any Special Attribute / Information (if any) :

21) Whether applied earlier, if so give details :

**Declaration**

I hereby declare that all the statements made in this application are true complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature / appointment shall be liable to be cancelled / terminated summarily without notice or any compensation in lieu thereof.

I also affirm that NOC from the present employer for applying for the post has been applied for / taken.

Place : .....

Date : .....

**Counter Signature of Controlling Officer  
(In case of application for Deputation)**

**(Signature of Applicant)**